# intelliHR SSO with Okta

Step 1: Prepare the application on the Okta side Step 2: Setup the intelliHR side Step 3: Update Okta

Step 4: Update intelliHR

### Step 1: Prepare the application on the Okta side

1. Create a new app integration in Okta



2. Choose SAML 2.0 and click Next



3. Give the app a name, optionally upload a logo, then click Next

General Settings	2 Configure SAML
1 General Settings	
App name	intelliHR
App logo (optional) 🛛	intelliHR
App visibility	<ul> <li>Do not display application icon to users</li> </ul>

#### Step 2: Setup the intelliHR side

- 1. Logon to intelliHR and go to Settings->SSO
- 2. Click Create SSO IdP

intellihr	Settings / SSO IdPs
Dashboard	SSO IdPs
Ø My Profile	Create SSO IdP
新 Analytics	
🖺 Compliance 🗸 🗸	
品 Org Chart	

3. Record the information provided by intelliHR, shown below

lasa sake ak Balsa (	
Entity ID: http     ACS: https://d	s://oktasso-demo.intellihr.net/sami2/metadata () ktasso-demo.intellihr.net/sami2/metadata ()
Vou also pood to	p create a mapping between email (service provider) and the users' primary email address
fou also need to	
(identity provide	r).
(identity provide Visit Knowledge	r). Base for more information.
(identity provide Visit Knowledge Vame - required	r). Base for more information.
Visit Knowledge	r). Base for more information.
(identity provide Visit Knowledge Name - required	r). Base for more information.
Visit Knowledge Visit Knowledge Name - required	r). Base for more information.

#### Step 3: Update Okta

1. Using the Entity ID and ACS, update Okta as shown below

1 General Settings	2 Configure SAML
A CAMI Sattinga	
General	
Single sign on URL 🛛	https://oktasso-demo.intellihr.net/saml2/acs
	✓ Use this for Recipient URL and Destination URL
	☐ Allow this app to request other SSO URLs
Audience URI (SP Entity ID) 🛛 🔞	https://oktasso-demo.intellihr.net/saml2/metadata
Default RelayState 🛛 🔞	
	If no value is set, a blank RelayState is sent

2. Download the Okta certificate and click Next

Default RelayState	If no value is set, a blank RelayState is sent	doc, and it should outline what information you need to specify in this form.
Name ID format  🌒	EmailAddress •	Okta Certificate Import the Okta certificate to your Identity Provider if required.
Application username	Email *	🛓 Download Okta Certificate
 Update application username on	Create and update *	

- 3. Finish the wizard
- 4. Okta will now display a page containing all of the required settings for input into intelliHR

← Back to Applications	
intelliHR Active View Logs Monitor Imports	
General Sign On Import Assignments	
Settings Edit	
Sign on methods	
The sign-on method determines how a user signs into and manages their credentials for an application. Some sign-on methods require additional configuration in the 3 <sup>rd</sup> party application. Application username is determined by the user profile mapping. Configure profile mapping	
© SAML 2.0	
Default Relay State	
<ul> <li>SAML 2.0 is not configured until you complete the setup instructions.</li> <li>View Setup Instructions</li> <li>Identity Provider metadata is available if this application supports dynamic configuration.</li> </ul>	

5. Save the setup instructions from the previous step

6. Assign users to the new application inside Okta

## Step 4: Update intelliHR

1. With the IdP created in step 2, input the information provided by Okta

How to Configure SAML 2.0 for intelliHR Application	Enabled	
The following is needed to configure intelliHR	Entity ID - required http://www.okta.com/exk9pe96k3yjKJlir696	
Identity Provider Single Sign-On UKL      https://intellihe.intellihe-test_siza.com/epp/intellihe.test_intellihe_test_int	Single Sign-On URL - required https://intellihrintellihr-test.okta.com/app/intellihrintellihr-test_intellihr_1/exk9pe96k3yjKJlir696/sso/saml	
Identity Provider Issuer:	SLO Endpoint URL - required <u>https://intellihrintellihr-test_intellihr_1/exk9pe96k3yjKJiir696/sso/saml</u>	
http://www.exta.com/est8pe96ibyjK/	Name ID Format - required Email address	
3 X.509 Certificate:	x509 Certificate - required	
	BEGIN CERTIFICATE MIDIO/CCAgagwilkBa/GAX2tmJOMA0GCSqGSib3DQEBCwUAMIGIMQswCQYDVQQEwJVU2ETMBEG     AIUECAw, KQ2FsaWZvcm5pYTEWMBQGA1UEBwwNU2FuIEZyYW5jaXNibzENMAsGA1UECgwET2I0YTEU     MBIGATUECwwLU1NPUHJwdmikZXikiDAeBgNVBAMK72UdGVisbGiocmiudGVisbGiocniudCVsbGioc102XNOMRww     GYJKSCTIVNAQR84gTbm2VGG9rdGEV291MB4XDTMM17MatXMzt62O6XDTMMXTTMatXMzt0     DFomg28xC2AJBgNVBAYTAIVTMKMwEQYDVQCIbADTW9Zm929WIIIbMRWFAYDVQCHDATTYY44gRiJh     bminc2rWMQOwCwYDCQRORAPRa3RhRMRevGgYDVQCLDATTU9GVeng28WIEjGMB4AG1ULEAwxXaW50     ZSGSIb3DQEBAQUAA4IBDwAwggEAolBAQCIIZ9FjNIR7C2c8cWZ00bb14y7G)FJn2NX39I2Aw     pl2ZxrWissAMhi13wn57DNQ2ru4X7+LONtPop1B0BR7LNCpop55HoONXAp5M2nS7JLTAAN     lor-qkeksi0CHLWHLMJ2dTH5ZZWVAV-VLONtPop10367jlC1384hi72vx-90UHARV6gBQ9dX     KSjftgEfarZ47arM71B6Fnk4btingTWWFLCAuJUCAJgWAdSDaFnjCT9AHaF7ux-960UH48Mbi18m     SSGSIb3DQEBAQUAA4IBDWAwggEKAolBAQCIIZ9FjNIR7C2c8cWZ00bb14y7G)FJn2NX39I2Aw     pl2ZxrWissAMhi13wn57DNQ2ru4X7+LONtPop180BR7LNCpop55HoONXAp5M2n59L2Mg0gKA     KSjftgEfarZ47arM71B6Fnk4btingTWWFLCAuJUCAJgWAdSDALSupD6W9KwdENg448Mhi1RdfBa	

#### 2. Enable SSO on a user account to test it is working as expected

intellihr	Settings / User Accounts / callum.pember@intellihr.com			
② Dashboard	< Back to User Accounts			
My Profile	callum.pember@intellihr.com			
爺 Analytics				
🖹 Compliance 🗸 🗸	Manage Groups and Permissions Resend Welcome Email Delete			
器 Org Chart	Username Person callum.pember@intellihr.com CP Callum Pember	ls Enabled Yes		
Settings / Users / callum.pember@intell	/ Edit	Q Search		
	← callum.pember@intellihr.com			
callum.pember@intellihr.com				
	Username			
	callum.pember@intellihr.com			
	Change Password			
	Leave blank to keep existing password.			
	Person			
	Callum Pember	¥		
	Enabled			
	SSO ID			
	callum_ember@intellihr.com			
	ID passed from your id <sup>4</sup> to match against this user.			

